



Quad Care

Lomira Junior Camp Quad

May 28–August 30, 2024

Welcome to QuadCare's

Lomira Junior Camp Quad

QuadCare's Lomira Junior Camp Quad program is produced and hosted by Quad's Wisconsin-licensed QuadCare center in Lomira. With our flexible schedule, competitive rates and convenient location just off Highway 41, we offer plenty of engaging daytime activities for your school-age children while also meeting your needs as a parent. We also offer special field trip days to further stimulate developing minds.

Who can attend Lomira Junior Camp Quad?

We accept children from ages 5 through 12. The children of Quad employees and members of the surrounding community are eligible to enroll.

When does the program start and end?

Lomira Junior Camp Quad runs May 28 to August 30, 2024. If you need care outside of these dates, call us so we can help you. We are open from 6:00 a.m. to 7:30 p.m. Monday through Friday.

Where is the camp located?

Lomira Junior Camp Quad is held at Quad's Lomira plant in the childcare center.

The address is N11896 Hwy. 175.

How do I enroll my child?

Visit [Quad.com/quadcare](https://quad.com/quadcare) for a registration packet or call 920-269-5500. Tours of our center are available upon request.

Is there a registration deadline?

We can accept registration forms as long as we have room in our program. However, no child may start until their registration has been processed and the child's file is up to date. Space is limited.

How will I know if my child has been accepted into the program?

Confirmation of acceptance will be made via email or by phone (or, in some cases, in person for Quad employees who are registering on-site at Quad's Lomira plant). In the event of incomplete registrations, you will be notified and asked to submit missing requirements before enrollment is confirmed.

How much does it cost?

The following schedule outlines camp costs.

Full day rate (up to 10 fixed hours) 2nd child discount	Quad employees/second child discount \$38.20/\$34.40
	Community families/second child discount \$40.10/\$36.10
Extended day rate (over 10 hours)	Quad employees/second child discount \$45.60/\$41.05
	Community families/second child discount \$46.90/\$42.20

Families with children that attend camp for 4 hours or less per day will pay an hourly rate of \$7.90 for the first child and \$7.10 for each additional child. Hourly rate does not include meals.

Registration and tuition

Referral credits

Referral credit: Refer a new family and receive a \$50 credit when they enroll. The referring family's name must be listed on the new family's registration form.

Teacher referral credit: Refer an ECE teacher to the Center and receive a \$100 credit if they are hired. Just have them send their resume to Nikki Sharp at nsharp@quad.com.

Registration fee

Early Bird Registration Fee for Lomira Junior Camp Quad is in effect until May 10, 2024.

- Until May 10, 2024, registration fee will be \$50 first child and \$10 each additional child.
- After May 10, 2024, the registration fee moves to \$75 first child and \$10 each additional child.

All forms must be fully completed and returned in order to enroll in Lomira Junior Camp Quad.

Reminder

Please make sure your child(ren) are logged into the Center upon arrival and logged out of the Center at pick up.

Tuition requirements

- Keep your balance current. You pay only for the days your child attends and for any extra fees incurred.
- Quad families must have a Dependent Care Flexible Spending Account and/or current payroll deduction in place that will cover the cost of all child care. Payroll deduction forms are included in your packet and must be turned in to QuadCare (not Human Resources) with your registration paperwork.
- Community families must pay in advance for services. QuadCare accepts W-2 assistance.
- Payments can be dropped off at camp or the child care center, or they can be mailed directly to the Accounting Department at Quad/Graphics (N61 W23044 Harry's Way, Sussex, WI 53089). Please include your child's ID number in the memo area of your checks.

What fees are not included in the tuition?

- Registration Fee
- Supper Fee
- Showing Up Unannounced Fee
- Early Drop Off/Late Pick Up Fees
- After Hours Fee

How does billing work?

- Quad sends out invoices on a biweekly basis. Because you are billed only for the costs you incur, billing takes place after care has been provided. Please estimate your cost when prepaying.
- For Quad employees, Dependent Care Flexible Spending Plans run through the end of the year; after-tax deductions for summer camp end after the last summer billing cycle. In the event you still owe money, you must make arrangements with the Accounting Department to bring your balance to zero. In the event of an overpayment, arrangements can be made with Accounting for reimbursement.
- Employees not using the employee flexible spending plan are expected to pre-pay weekly. After two occurrences of missed payments, an after tax deduction will be required to continue enrollment in the program.
- Community families pay in advance by estimating their cost and submitting payment. Accounting will adjust billing statements accordingly. Balances must remain current to continue care.
- All returning registrants must have a zero balance before re-enrollment into the program is confirmed.

Discipline

The safety and well-being of the children in our care is our priority. Therefore, we've established the following guidelines for discipline.

- In most cases, Lomira Junior Camp Quad will use a progressive discipline approach. We also give them the opportunity to self correct their behavior before involving the parent.
- Children are expected to display appropriate behavior and use appropriate language while attending camp. Children are expected to treat teachers, peers and property in a respectful manner. Inappropriate physical behavior, language (including the use of threats, profanity, or discussing inappropriate content), poor attitude and disrespecting people and property will result in the following consequences:
 - Verbal warning to the child and explanation of warning.
 - Loss of privileges and review of expectations.
 - Staff and child will document behavior and consequences, and staff will contact parents. Consequences will be enforced. Parent may be asked for a personal conference with staff and/or camp director to discuss a plan for corrective action.
 - Violent behavior causing harm to staff, peers or property or repeated disruptive/inappropriate behavior may result in immediate, temporary suspension and/or expulsion to be determined on a case-by-case basis.
- A Disciplinary Agreement may be included as part of the enrollment process.
- Medical conditions will not be accepted as justification for unacceptable behavior when behavioral conditions are not disclosed on Health History Forms.
- If the child's behavior does not improve, a parent/staff conference will be requested and the child's enrollment in the camp program may be terminated.
- Failure by a parent to respond to and/or acknowledge disciplinary concerns, including failure to disclose conditions that affect behavior, may also result in the child being dismissed from the program. It is not our intent to label or judge any child. Our goal is to be made aware of conditions which can prepare us to help each child's experience at camp be as successful and positive as possible.



Field trips

QuadCare is eager to find a variety of field trip destinations for our program to enjoy.

How do I pay for field trips?

Cash will be collected at the beginning of each month for the field trips your child(ren) will be joining. If there is an additional field trip fee, it will be listed on the activities calendar for each field trip.

What do I need to know about field trip days?

- We ask that your child(ren) arrive at least 30 minutes before the bus departure time to get prepared for the field trip with program t-shirts, sunscreen/bug spray and an opportunity to use the restroom before loading students onto the bus.
- Shoes with socks and a water bottle are required for field trips days.
- Electronics are allowed to be used during bus traveling times. Any belongings brought onto the bus will be the child's responsibility. QuadCare will not be liable for loss or broken electronics/belongings.
- Field trips may get canceled due to weather.

What if I arrive late or have to leave early on a field trip day?

These situations will be handled on a case-by-case basis. If you know you will be late or need to leave early, please let us know in advance so that we can work with you and attempt to accommodate your needs. If we are unable to accommodate your schedule, you may need to make alternate arrangements for the day. Lomira Junior Camp Quad teachers will not be left behind to provide one-on-one care.

How can I contact the group when they are out on a field trip?

The group travels with a Center cell phone. If you need to contact them for any reason, the phone number is **920-583-5238**. We will have all the parent contacts loading on the cell phone. Please add our number in so you know if you are receiving a call from a Junior Camp Quad teacher.

What is expected of my child when they are on a field trip?

Children are expected to stay with the group and be respectful to others and the field trip environment we are enjoying. Children need to follow directions, use appropriate language, and make safe choices. Everyone needs to follow the bus rules while traveling to and from our field trips. The benefits of group cooperation include peer support, shared responsibility, patience and group goals. Failure to follow our field trip guidelines and safety procedures will result in child removal from outings.

If a child repeatedly has potty accidents while on field trips, staff will reevaluate child's ability to regulate bladder control aligned with going on field trips. Children are offered bathroom breaks anytime while on field trip site and before loading onto the bus to travel, but the bus can not stop for bathroom breaks once moving to the next destination.

Summer School

QuadCare has established busing to and from Lomira School District for Summer School.

How does Summer School work with Lomira Junior Camp Quad?

- Mark on your schedule calendar form if your child will be attending the five weeks of Summer School through Lomira School District.
- Fill out the transportation form if your child will be busing to and/or from QuadCare for Lomira Summer School.
- Breakfast will be served from 6:45–7:15 a.m. for students getting on the bus for Summer School.
- Bus pick up time is at 7:30 a.m.
- Bus arrival time is at 12:15 p.m.
- Summer School participants will miss the hot lunch served at the Center, so they will need to bring in a cold lunch for the days they will be returning to the Center after Summer School. Please make sure all food brought in for lunches are **nut-free** items.



A typical day

QuadCare's Lomira Junior Camp Quad days are designed to be fun and engaging, whether the kids are spending the day at the center or heading out on a field trip. Every day is different, but in general, here is what your child can expect:

Center Days

6:00–8 a.m.	Morning greetings, open activities and breakfast
8–8:15 a.m.	Morning meet up
8:15–9:45 a.m.	Arts, explore & discovery, science
9:45–10 a.m.	Bathroom / sunscreen
10–11 a.m.	Outside adventure
11–11:45 a.m.	Lunch
11:45 a.m.–2:45 p.m.	Structured activity, afternoon creations
2:45–3:30 p.m.	Snack, afternoon clean up, bathroom breaks
3:30–5:30 p.m.	Outside play, pick up
5:30–6:30 p.m.	Supper
6:30–7:30 p.m.	Free play

Field Trip Days

6:00–8:30 a.m.	Morning greetings, field trip prep and breakfast
8:30 a.m.–2:30 p.m.	Field trip
2:30–3:30 p.m.	Regroup and snack
3:30–5:30 p.m.	Outside play, pick up
5:30–6:30 p.m.	Supper
6:30–7:30 p.m.	Free play

May/June 2024

Monday	Tuesday	Wednesday	Thursday	Friday
27	28 Class Quilt Minecraft Selfie	29 Stick Bird Feeder Owl Head Painting Egg Drop	30 Glacier Ridge Farms \$7.00 <i>Socks & shoes</i> Bus leaves at 9:30 am	31 Melt Beads Nylon Splat Art
3 Pipe Cleaner Sculptures Salt Painting Summer School Starts	4 Tye Dye <i>Please provide a white t-shirt</i> Junk Art	5 Hawaii Day Paper Leis Sea Glass Jars Tiki TP Tubes	6 Pizza in the Park & Lakeside Park Rides \$5.00 <i>Socks & shoes</i> Bus leaves at 9:00 am	7 Smash Painting Expand an Image Art
10 DIY Book Owl in a Log	11 Ocean Day Egg Carton Mermaids Jellyfish Cups Ocean in a Bag	12 China Day Paper Lanterns Mandarin Names DIY Fortune Cookies	13 Kornel's Skate \$9.00 <i>Socks & shoes</i> Bus leaves at 8:30 am	14 Paper Bag Houses Nature Weaving
17 Egg Carton Fish Paper Plate Ocean Weave	18 Paper Basket with Flowers Paper Plate Crown	19 Germany Day Gnomes and Nutcrackers Applesauce Ornaments German Pancakes	20 Dock Spiders Game \$13.00 <i>Socks & shoes</i> Bus leaves at 9:30 am	21 Moving Eye Art 3-D Face Picasso Face
24 Paper Sculptures 1-Dot Art First Swim Lessons Bus leaves at 12:30 pm	25 Mushroom Fairy Houses Egg Carton Mobile Swim Lessons Bus leaves at 12:30 pm	26 India Day Henna Hand Salon Origami Elephant DIY Fried Elephant Ears	27 Iron Ridge Park and McDonald's Ice Cream \$1.00 <i>Socks & shoes</i> Bus leaves at 9:00 am	28 Pipe Cleaner Dragons Beanstalk 3-D Art

July 2024

Monday	Tuesday	Wednesday	Thursday	Friday
<p>1 Melt Beads Loom Bracelets</p> <p>Swim Lessons Bus leaves at 12:30 pm</p>	<p>2 Newspaper Hats Treasure Hunt</p> <p>Swim Lessons Bus leaves at 12:30 pm</p>	<p>3 USA Day Popsicle Stick Flag Patriotic Party Blowers Root Beer Floats</p>	<p>4 Independence Day Center closed</p>	<p>5 PJ and Movie Day</p>
<p>8 Puzzle Piece Tree Marble Art</p> <p>Last Swim Lessons Bus leaves at 12:30 pm</p>	<p>9 Roden Farm \$10.00 <i>Socks & shoes</i> Bus leaves at 8:15 am</p>	<p>10 Bakery Day Color in Donuts 3-D Cake and CD Donuts Bake Donuts</p>	<p>11 Menominee Park Free <i>Socks & shoes</i> Bus leaves at 9:30 am</p>	<p>12 Pony Bead Jewelry Handprint Zoo</p>
<p>15 Pendent Banner Shrinky Dinks</p>	<p>16 Shalom Wildlife \$12.00 <i>Socks & shoes</i> Bus leaves at 8:45 am</p>	<p>17 Italy Day Mosaic Tiles Design Your Own Pizzas Mini Pizzas</p>	<p>18 Fond du Lac Fair Free <i>Socks & shoes</i> Bus leaves at 8:30 am</p>	<p>19 Salt Dough Gem Turtles Paper Cone Dragon</p>
<p>22 Jungle Mural Handprint Parrot</p>	<p>23 Paper Discovery Center \$8.00 <i>Socks & shoes</i> Bus leaves at 8:00 am</p>	<p>24 Native American Day Big Totem Pole Stick Painting Sugar Cone Teepees</p>	<p>25 Beaver Dam Splash Pad Free <i>Towel & suits</i> Bus leaves at 9:00 am</p>	<p>26 Faux Stain Glass Noodle Necklace</p>
<p>29 3D Dragonfly Art Build a Bug</p>	<p>30 Museum at the Castle \$8.00 <i>Socks & shoes</i> Bus leaves at 9:00 am</p>	<p>31 Egypt Day TP Sphinx Group Mummies Hot Dog Mummies</p>		

August 2024

Monday	Tuesday	Wednesday	Thursday	Friday
			<p>1 Slinger Splash Pad Free <i>Towel & suit</i> Bus leaves at 9:00 am</p>	<p>2 Tissue Paper Snail Butterfly Suncatcher</p>
<p>5 Mixed Media Faces Straw Blown Art</p>	<p>6 Cristo Rey Farms \$8.00 <i>Socks & shoes</i> Bus leaves at 8:30 am</p>	<p>7 Carnival Day Games Clowns and Circus Train Crackers and Frosting</p>	<p>8 Marcus Movies \$10.00 <i>Socks & shoes</i> Bus leaves at 9:00 am</p>	<p>9 Stretched Out Ostriches Fork Painted Ostriches</p>
<p>12 Shark Heads Paper Plate Woven Sharks</p>	<p>13 King Pin Bowling \$6.00 <i>Socks & shoes</i> Bus leaves at 9:45 am</p>	<p>14 Mexico Day Paper Plate Tacos Tin Press Art Day of the Dead Masks</p>	<p>15 Luv to Play \$13.00 <i>Signed waivers</i> <i>Socks & shoes</i> Bus leaves at 9:00 am</p>	<p>16 Magnetic Painting Scratch Art</p>
<p>19 Watermelon Weaving Puffy Paint</p>	<p>20 Building for Kids \$7.00 <i>Socks & shoes</i> Bus leaves at 8:00 am</p>	<p>21 Water Play Day <i>Towel & suit</i> Sponge Water Balloons DIY Popsicles</p>	<p>22 Lakeside Splash Pad and Farris Popcorn Tour Free <i>Towel & suit</i> Bus leaves at 9:00 am</p>	<p>23 Yarn Painting DIY Comic Book</p>
<p>26 Bug Day Scrunch Paper Bees 3-D Lady Bugs Dirt Cups</p>	<p>27 Tag Center Pool \$5.00 <i>Towel & suit</i> Bus leaves at 10:00 am</p>	<p>28 Fantasy Day Clay Dragon Eggs Fairy Homes Lucky Charm Crispies</p>	<p>29 Little Farmer \$7.00 <i>Socks & shoes</i> Bus leaves at 8:30 am</p>	<p>30 Summer Wrap Up Games and Crafts</p>



Our mission, vision and philosophy

QuadCare's summer camp philosophy is based on a set of strongly held beliefs.

We believe that **each child is a unique individual**. We are aware of our responsibility to meet each child's social, emotional, intellectual and physical needs. We provide developmentally appropriate programs that help children enjoy successful experiences. We aim to strengthen each child's own cultural identity.

We strive to provide **an environment that is safe, clean, healthy and child oriented**. Classrooms are arranged with learning centers appropriate to the child's developmental needs. Activity areas give children the opportunity to explore, experience and discover. We know that the strength of our program is the dedication of our teaching staff.

We support our teachers with training, resources and freedom to create a unique learning experience for children. Our teachers create a caring and nurturing atmosphere and foster each child's creativity and positive self-image.

We encourage **positive methods of discipline**, such as redirection. Our programs are designed to develop a sense of independence and respect for others.

We understand parents are the most important adults in a child's life. We strive to create **a partnership between parents and teachers** for the benefit of the child. We encourage frequent communication between parents and center staff. **Our doors are always open.**

Find more information at Quad.com/quadcare.

QuadCare is licensed through the Wisconsin Department of Children and Families, Division of Early Care and Education. Licensing rules and camp policies are available for review on request. Licensing rules can also be reviewed online at <http://dhs.wi.gov/>.





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